



10-12 George Hudson Street, York, YO1 6LP – Applicant – Mr Kheng Chooi Koay

Proposed Conditions for Premises Licence

1. A colour digital CCTV system will be installed to cover the premises and recorded coverage will include all areas (including outside areas) to where public have access to consume alcohol.
 - It will be maintained, working and recording at all times when the premises are open.
 - The recordings should be of good evidential quality to be produced in Court or other such hearing.
 - Copies of the recordings will be kept available for any Responsible Authority for 28 days - subject to Data Protection requirements.
 - Copies of the recordings shall be made available to any Responsible Authority within 48 hrs upon request - subject to Data Protection requirements.
 - Copies of the recordings will display the correct time and date of the recording.

It is the responsibility of the management to ensure that there are sufficient members of staff available during the hours of operation to be able to download evidence from the CCTV system at the request of the police or responsible authority – subject to Data Protection requirements.

2. Documented staff training will be given regarding staff's obligation under the Licensing Act in respect of the:-
 - retail sale of alcohol;
 - age verification policy;
 - conditions attached to the Premises Licence;
 - permitted licensable activities;
 - the licensing objectives; and
 - opening times for the venue.

Such records shall be kept for a minimum of one year and will be made available immediately upon request from any Responsible Authority.

3. A Refusals Register and Incident Report Register will be kept . Such documents will record incidents of staff refusals of alcohol sales to under-age or drunk people as well as incidents of any anti-social behaviour and ejections from the premises.

Such records shall be kept for at least one year. For the avoidance of doubt, the one year period relates to each respective entry in the logbook and runs from the date of that particular entry. They will be made available immediately upon a reasonable request from any responsible authority.

4. The premises shall operate as a restaurant and substantial food and non-intoxicating beverages, including drinking water shall be available where alcohol is sold or supplied for consumption on the premises and alcohol shall be ancillary to food.
5. It is the responsibility of the Designated Premises Supervisor / Manager on duty for risk assessing the need for SIA Door Supervisors at the premises. Special consideration should be given to the need for Door Staff on Fridays/Saturdays or any

Sunday leading into a Bank Holiday Monday and any days where race meetings are held at York Racecourse.

6. All sales of alcohol shall be in sealed containers.
7. The licence holder will operate a Challenge 25 Age Verification Policy at the premises.
8. The only acceptable proof of age identification shall be a current passport, photo card driving licence, military ID card or identification carrying the PASS logo (until other effective identification technology e.g. thumb print or pupil recognition, is adopted by the Premises Licence Holder).
9. Clear and legible notices shall be displayed at all exits requesting patrons to respect the needs of local residents and to leave the premises and area quietly.
10. A clear and legible notice will be placed outside the premises indicating the authorised licensable hours and activities.
11. The premises licence holder will operate a full HR management system where all relevant documents are stored for each individual member of staff. All copies of relevant documents for members of staff will be retained for a period of 24 months post termination of employment and will be made available to police, immigration or licensing officers on request.
12. The premises licence holder will work with Peninsula or other similar agency to carry out checks on the Home Office website and verify identification documents such as right to work documents to ensure that all new members of staff can be legally employed.
13. No new member of staff will be able to work at the premises unless they have provided satisfactory proof of identification and right to work.
14. Customers will not be sought by means of personal solicitation outside or in the vicinity of the premises.
15. Staff will be trained to ask customers to use the premises in an orderly and respectful manner and will take steps to prevent the drinking of alcohol in the retail unit.
16. All parts of the premises and all fittings and apparatus, door fastenings, notices, lighting, heating, electrical, air conditioning, sanitary fittings and other installations will be maintained at all times in a good and safe working condition.
17. Deliveries will be carried out so as not to cause a public nuisance to nearby residents.
18. Staff arriving or leaving early in the morning or late at night will avoid disturbing nearby residents.
19. The movement of bins/rubbish will be kept to a minimum after 2300 hours. Bottle bins shall not be emptied between 18:00 and 08:00 on each and every day.
20. Lighting on or outside the premises will be positioned or screened so as not to cause nuisance to nearby residents.
21. Waste receptacles will be provided for customers to use.